



中文姓名 Chinese Name	
英文姓名 English Name	
學生證號碼 Student ID	
電郵 Email	
專業及年級 Major and Year	
房號 Room No.	
聯絡電話 Contact Number	
身份資訊 Identity info	<input type="checkbox"/> 本地生 Local student <input type="checkbox"/> 內地生 Mainland student (Province: _____) <input type="checkbox"/> 國際生 International student 來自 from _____
投訴對象 Complaint object	<input type="checkbox"/> 院生 Resident <input type="checkbox"/> 職員 Staff <input type="checkbox"/> 外判 Outsourced staff <input type="checkbox"/> 其他 Other, 請說明 please specify: _____
投訴內容 Complaint content	
相關證明 Supporting document	<p>請列出并描述你所掌握的與投訴相關的證據，如照片、影片、書面材料等。 <i>Please list and describe the evidence you have relevant to the complaint, such as photos, videos, written materials, etc.</i></p> <p>證據一 Evidence 1 : _____</p> <p>證據二 Evidence 2 : _____</p> <p>證據三 Evidence 3 : _____</p> <p>如你有更多證據，請盡數列出。If you have more evidence, please list all.</p>



<p>期望解決方案 Expected solution</p>	<p>描述你希望書院採取的解決措施或達成的結果。Describe the solutions you would like the college to take or the results you would like to achieve.</p>
<p>聲明與承諾 Statements and Commitments</p>	<p><input type="checkbox"/> 我聲明以上所填寫的投訴內容均為事實，所提供的證據真實、有效。I declare that the complaint contents filled in above are all facts and the evidence provided is true and valid.</p> <p><input type="checkbox"/> 我明白，如果投訴內容不實，書院將按照相關的規條進行處理，可能包括但不限於警告、紀律處分等。I understand that if the content of the complaint is untrue, the College will handle it in accordance with relevant regulations, which may include but is not limited to warnings, disciplinary sanctions, etc.</p> <p><input type="checkbox"/> 我對此聲明與承諾負責，並願意承擔相應的責任。I am responsible for this statement and commitment and am willing to assume corresponding responsibilities.</p> <p>投訴人： _____</p> <p>簽名： _____</p> <p>日期： _____</p>
<p>提交方法 Submission method</p>	<p>同學可以通過以下途徑遞交表格。Students can submit the form through the following method.</p> <ul style="list-style-type: none"><li>● 親自提交至書院辦公室 W34-G003，並附上所有證據原件或複本。Submit in person to the College Office W34-G003, and attach originals or copies of all evidence.</li><li>● 通過電子郵件提交至書院辦公室 cklcollege@um.edu.mo，並將所有證據作為附件發送。Submit to the college office via email: cklcollege@um.edu.mo and send all evidence as attachments.</li></ul>